

JAIPURIA INSTITUTE OF MANAGEMENT
JAIPUR

Learning Enhancement Policy 2024 – 2025

Jaipuria Institute of Management Jaipur
Learning Enhancement Program 2024-25

1. Introduction

As per the current policy, a student must have minimum 3.50 permanent CGPA and maximum 3 permanent 'F' equivalents (FE) for the award of diploma. Moreover, there are certain academic performance-related conditions for a student to stay in the program and progress from a trimester/year to the next. These conditions are given below:

- a. FE based conditions: A student must not accumulate more than 2.0 FE at any time in the 1st year or more than 3.0 FE at any time in the 2nd year.
- b. TGPA/CGPA based conditions: A student must obtain 2.75 or higher TGPA in the 1st trimester; 3.00 or higher CGPA in the 2nd / 3rd trimester; and 3.25 or higher CGPA in the 4th trimester.

Some students may meet the above conditions by a thin margin and get promoted to the next trimester/year. Such students need special support and handholding in the subsequent trimester so that they could improve their academic performance. Thus, a Learning Enhancement Program (LEP) has been designed for implementation with effect from academic year 2024-25. LEP will run in second, third, fourth and fifth trimesters for those students who obtain less than 4.50 TGPA/CGPA in the respective previous trimesters.

2. Guidelines for implementation and progress tracking

Guidelines are described below with an example of LEP interventions in the 2nd trimester. Similar process will be followed for LEP interventions in third, fourth and fifth trimesters.

- a. Students for LEP intervention in the 2nd trimester will be identified on the basis of 'provisional result' of the 1st trimester.
- b. Provisional result of the 1st trimester will have to be declared by end of the first week of classes of the 2nd trimester. Thus, evaluation will have to be completed in the term break which occurs after end-term examinations of the 1st trimester.
- c. Dean (Academics) will share the list of students having a TGPA of less than 4.50 in the 1st trimester with the faculty members who will be teaching the section of the concerned students in the 2nd trimester. Dean (Academics) will also share the course grades of such students with concerned faculty members.
- d. Course faculty of the section can opt out, in consultation with Dean (Academics), those students whose performance was excellent in the related/similar course in the 1st trimester.
- e. In the second trimester, course faculty of the concerned students are expected to proactively and directly supervise and handhold them. Faculty may devise their own mechanism for the same.
- f. Course faculty should conduct tutorials/ doubt clearing sessions (online/offline) for such students as they deem fit.
- g. Course faculty should track learning progress of these students through fortnightly assessment tasks and give feedback to them.
- h. Course faculty has to submit an 'action taken report' to Dean (Academics) on actions/initiatives taken for such students, twice in the trimester (mid-term and end-term) in the format given at the end of this document.
- i. Course faculty should document and share the actions/initiatives taken for such students with IQAC.

Action Taken Report by Course faculty

[To be filled on Moodle]

Academic year	2024-25
Trimester	
Course name	
Section	
Name of faculty who taught in the section	
List of students in this course-section under LEP	1. 2. 3. 4. 5.

Actions/initiatives taken by the course faculty for the concerned students under LEP:

SN	Date	Description of action/initiative taken by course faculty	Names of LEP students for whom action/initiative was taken
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Self-assessment by the course faculty:

- I am 'somewhat satisfied' / 'highly satisfied' / 'fully satisfied' (*choose one and strike off others*) with the actions/initiatives that I took for the students under LEP in my course-section because:
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- I am 'somewhat satisfied' / 'highly satisfied' / 'fully satisfied' (*choose one and strike off others*) with outcome/effectiveness of my actions/initiatives because:
 -
 -
 -
- I would like to do the following additional things in the next trimester/year if any/some LEP students are assigned to me:
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